

**Cedar Grove & District Riding
Group Inc.
30 Irwin Road
Cedar Grove, QLD 4285
Five Year Facility Plan**

ABN: 63 130 532 493



Mission Statement

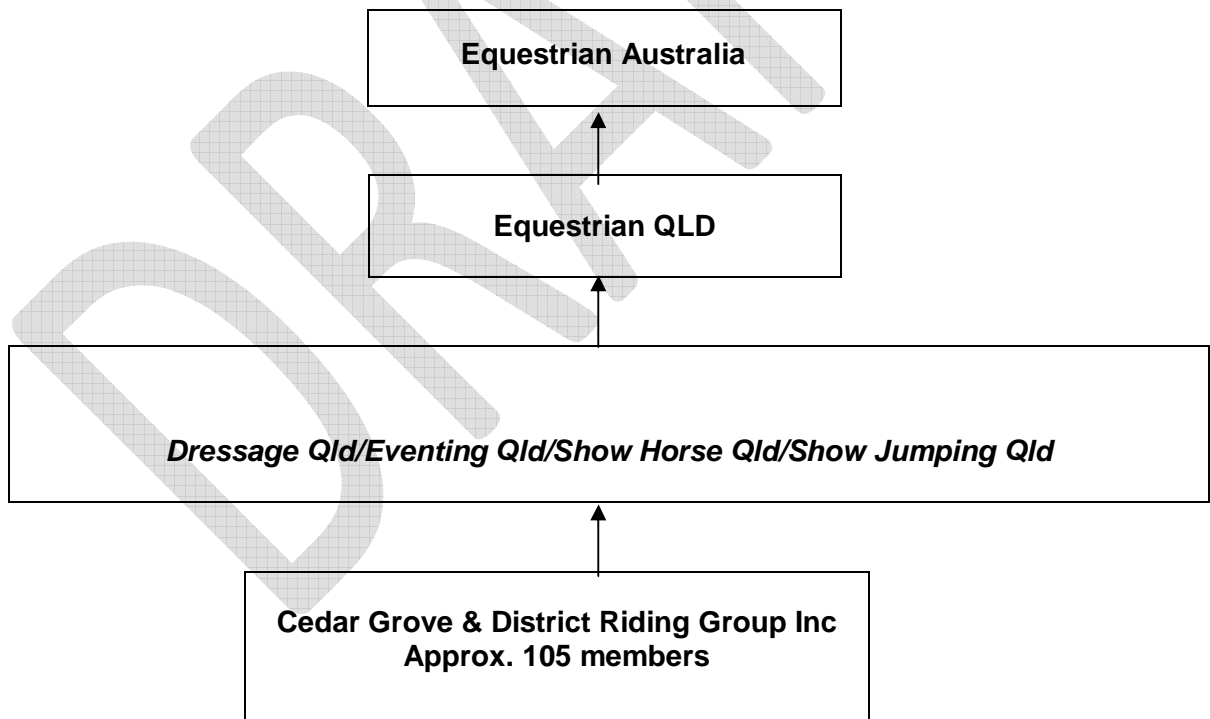
Cedar Grove & District Riding Group Inc. exists to cater specifically to riders in the disciplines of Dressage, Hack and Showjumping.

The club conducts training schools and clinics to enhance the skills of members and local riders. We also host internal club member and open competition events in the club disciplines. Club activities and events enhance the profile of the sport in the Beaudesert and Logan regions.

The club constantly strives to improve facilities and services to club members. We provide a high quality and safe environment for riders at all levels of the sport, from beginner to advanced.

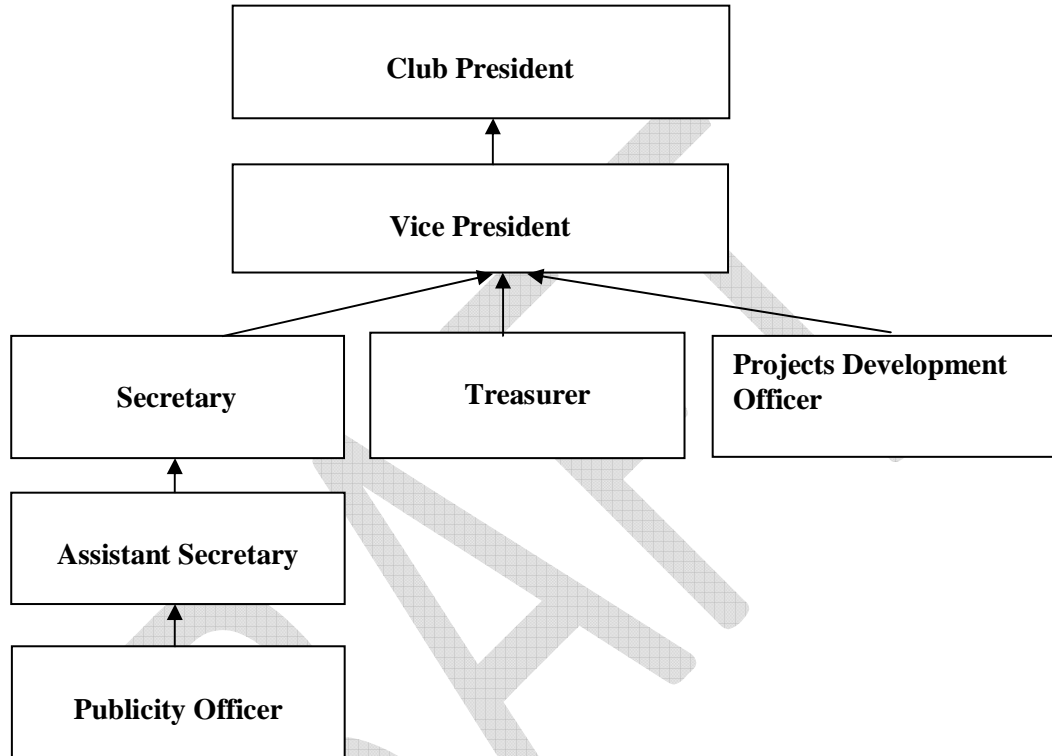
The club functions under the umbrella of Equestrian Australia (EA) National and Equestrian Queensland (EQ) State Constitutions.

Organisational Structure



Cedar Grove & District Riding Group Inc Organisational Structure

Office Bearer Positions



The above office bearer committee positions are in place for 2010.

Special Interest Committees:

Special interest committees are formed with a minimum of two volunteer members, reporting monthly to the CGDRC Committee.

- Dressage: Two members
- Hacking: Two members
- Showjumping: Two members

Current facilities and services available to members and the equestrian community:

- Two (2) permanent sand dressage arenas
- One (1) sand training arena (fully fenced)
- Grassed area for any type of training and/or competition
- 18 day yards and wash bay
- Club house with canteen/toilets/1st aid room/meeting room
- Concurrent committee membership

- Coaches and judges on NCAS on committee and/or members and giving coaching and/or judging for club

Goals and Objectives for 2010 and ongoing

Cedar Grove & District Riding Group Inc is committed to providing the equestrian community with a safe and high quality competition and training environment. Additionally, we will provide safe club facilities i.e. canteen area which will be upgraded to meet current health and safety regulations. The committee of the club is aware of its environmental responsibilities and where possible will use recycled water for irrigating the arenas and surrounds.

1. Expand membership by 5% on current 2009 numbers
2. Maintain current facilities and protect infrastructure that has been invested in to date:
 - a. Regular maintenance of dressage arenas (refer to arena maintenance plan)
 - b. Improve grounds maintenance and vegetation control to comply with the fire safety and risk management plan (refer to Risk Management Plan)
3. Increase revenue from event and grounds hire by 10% over 2009 income
4. Increase sponsorship revenue from local businesses, the horse industry and equestrian community
5. Identify and access the pool of skills and services that exist within the membership for the benefit of the club
6. Raise the profile of the club in the local equestrian community:
 - a. Attract riders competing at higher levels of the sport
 - b. Attract NCAS accredited judges for open competition events
 - c. Facilitate the positive relationship with other area equestrian sporting clubs such as Park Ridge Adult Riding Club and Logan Village Riding Club
7. Obtain funding for the following projects (in order of priority):
 - a. Construction of equipment storage shed with awning and concrete floor
 - b. Upgrade of kitchen facilities to meet health and safety regulations for food service
 - c. Construction of training round yard
 - d. Improve parking facilities on club grounds

Potential and Existing Identified Risks (in order of priority)

High Priority (must be addressed in the immediate term)

1. No official lease from either BSC or now LCC
2. Maintenance program not funded, planned or resourced (either in services or equipment)
3. Kitchen/canteen facilities do not comply with health and safety regulations
4. Equipment containers are leaking and need to be replaced with storage shed

Medium and Routine Priority (to be addressed as soon as possible and longer term)

1. Security of grounds and facilities
2. Limited volunteers: difficulty in attracting support of members for everyday running of the club and events. Committee members get burned out having to constantly do the work with little or no participation from the membership.
3. Single point sensitive: no procedure manuals therefore reliant on the knowledge of a few people
4. Limited profile in equestrian community: only known in immediate local area
5. Limited experience among the committee members in applying for and achieving grant funding.
6. Loss of members to other clubs prior to arenas being built
7. Possible council requirement for amalgamation with other local equestrian sporting clubs

Action Plan for High Priority Risk Items and Projects

CGDRG is committed to meeting the goals and objectives of the 2010 - 2014 Facilities Plan and to address the above listed existing and potential risks. In order to achieve this, the following key action items have been identified and will be implemented in 2010/2011:

Item One: Council Lease on club grounds. Work with Logan City Council to complete the club lease. This will allow us to pursue funding for special projects and secure the future of the club.

Item Two: Financial Management. Implement financial reporting monthly in 2010 (previously only quarterly).

Item Three: Upgrade of canteen facilities. LCC have identified areas which need immediate upgrading to apply with Health & Safety regulations. This will be achieved in 2010 with funding from LCC. **Cost: \$40 000.00**

Item Four: Maintenance plan for dressage arenas. Bunker rake needed for arena maintenance **\$5000.00**.
Regular maintenance must be done to protect the arenas. Refer to the Arena Maintenance Plan. **Cost: \$1500.00**

Item Five: Equipment storage shed. The containers need to be replaced with a storage shed. Club needs to obtain funding via the JCCBF grant. **Cost: \$18 500.00**

Item Six: Arena maintenance equipment. Bunker rake. **Cost: \$5 000.00**

Item Seven: Maintenance on grounds. Vegetation management plan must be implemented and maintained, both for fire safety and aesthetics of the grounds. **Cost: \$500.00 annually**

Item Eight: Construction of training round yard. Possibly included in grant application or fund raising to be done in first half of the year to build the yard by mid 2010. **Cost \$4500.00**

Upgrade of parking/yards: Clearing beyond existing parking area needed to expand parking space and build more yards. 2011/2012. **Cost: To be advised**

Flood lighting: Upgraded lighting in training arena and/or lighting for two dressage arenas. 2011/2012. **Cost: To be advised**

Summary of Project Priorities and Costs for 2010 - 2014:

| Action Item | Requirement | Priority 1 = Immediate 2 = Medium 3 = Routine/future | Funding Source/Strategy | Cost | Once only or Annual | Year |
|--|--|---|-------------------------|---|---------------------|--------------|
| Council Lease | Completion | 1 | Committee to pursue | N/A | | Q1, 2010 |
| Canteen | Upgrade | 1 | LCC funding | \$40 000.00 | Once only | Q1, 2010 |
| Arena maintenance equipment | New | 1 | Club funded | \$5000.00 | Once only | Q1, 2010 |
| Arena maintenance | Upgrade | 1 | Club funded | \$1500.00 | Annual | Q1, 2010 |
| Storage facilities | Upgrade | 1 | Club funded | \$18 500.00 | Once only | Q1, 2010 |
| Grounds Maintenance equipment (ride on mower, brush cutter, whipper snipper) | New project, renewable every three years | 1 | Grant funded | \$8 000.00 | Once only | Q1 – 2, 2010 |
| Maintenance on grounds | Ongoing | 1 | Club funded | \$500.00 | Annual | Q1, 2010 |
| Round yard | New project | 2 | Grant funded | \$4500.00 | Once only | Q2/Q3 2010 |
| Flood lighting | Install | 3 | Grant funded | \$TBA | Once only | 2011 on |
| Parking/yards | Additional | 3 | Club or grant funded | \$TBA | Once only | 2011/12 |
| Covered Arena | New Project | 3 | Grant | \$150 000.00 to \$200 000.00 (estimate) | Once only | 2012/13/14 |